



Spark NH Vision: All New Hampshire children and their families are healthy, learning, and thriving now and in the future.

Spark NH Mission: Provide leadership that promotes a comprehensive, coordinated, sustainable early childhood system that achieves positive outcomes for young children and families, investing in a solid future for the Granite State.

Evaluation Committee Charge - Work with the evaluation consultant to design and implement an evaluation plan that documents Council processes and outcomes relative to Federal requirements and other mandates and activities.

Evaluation Committee Agenda

September 4, 2015

2:00pm – 4:00pm

Endowment for Health, One Pillsbury Street, Suite 310

1. Updates from previous meeting

- a. Debra brought along some materials as background for the interviews.
- b. Laura indicated that there is nothing pressing for the committee.

2. Key updates & requests from other committees/Council

- a. Future: Discuss how we evaluate the equity work that's being done by the committees.
 - i. Role of committee to evaluate.
 - ii. Committees have been asked to commit to a health equity lens.
- b. Look at trying to bring in Carsey staff into the Data Committee to assist with looking at disparity issues.
- c. Also look at birth data to document need.

3. Levels of Collaboration Scale

- We have 11, note seven people missing, still need to follow up. Total of 22 possible. 23 max (with one not currently assigned).
- For future iterations, would be helpful to add spaces for comments, prep for sectors, and make sure those involved for less than 6 months do not participate. Instructions: clarify frequency of contact vs. frequency of meetings, maybe define.
- Note dynamic of: rating importance vs. the scale placement
- Is the sector more important than the organization within the sector?
- Need to pull those with less than 6 months – remove Shauna and Farrah and Ritchie and Nancy.
- Laura to send Peter names of people who need to complete the tool. Peter to send out

- requests for completion in a basic format – expectation of 10-15 min to complete.
- Karen to run analysis once done. It might be helpful to look at particular sectors.

4. Spark NH Committee Member Survey

- Add workforce and professional development to graph.
- Get:
 - Percentages and raw numbers for both sets of data.
 - Pull out unsure, update N, consistent direction of scales.
 - Review qualitative responses, identify specific items to follow up on.
 - Review themes.
- Concern
 - Response rate for some committees are small.
 - Give committee level information to Laura; she will follow up with committee chairs as needed.
 - Are we clear as to how people should respond for themselves or their organization? In the future, we may need frame for answering the questions.
- Presentation of the data
 - Fielded Spring of 2015 (previous one was 3 years go).
 - December target for release .
 - Add implications /lessons to presentation.
 - Compare with 2012.
 - Survey will be done again next year to meet Project Launch requirements.
 - Plan for review of presentation with Evaluation Committee in November.

5. Requests to other committees/Council

- a. Framework for action policy priorities rolling out, so there may be some developments around public awareness work – there might be some policy briefs, policy statements.
- b. Laura to complete report to the Governor.
- c. Chairs to revisit the workplans – Evaluation Committee to revisit its workplan in November as well as check in on policy roll out and collaboration scale.

6. Report to Council

- a. Likely Debra or Laura to present.

7. Meeting evaluation

- a. Efficient, effective, great to have Karen's support on committee survey and collaboration scale.